

CONSTRUCTION GUARANTEE FUND (CGF)
1st Floor, "Savsiripaya", 123, Wijerama Mawatha, Colombo 7 Tel ; 2673087/8

COIN

CONTRACTOR INFORMATION

email:cgfund@sltnet.lk cgfho1@yahoo.com website www.cgf.gov.lk

1	Name of Company				
2	*Contact person	Mr/Ms			
	<i>(* Should be the owner / partner/ share holder / director of the company)</i>				
3	Business Address				
4	Business Registration No.		5. **Type of Business		
	** State whether Sole Proprietor /Partnership /Limited Liability Co./ Corporation / Board etc.)				
6	Income Tax File No.		7. VAT No.		
8	Tel. No/s			9. Fax No	
10	e-mail		11. website		
12	ICTAD Registration No/s.		13. Date of expiry of the registration		
14	Field of Specialties	Building Construction	Highways	Bridges	Water Supply & Drainage
	Grades				
					Irrigation
					OTHERS (Please Specify)

Please attach photocopies of the following documents, all pages to be certified by the applicant.

NOTE: If you do not possess any of the following documents, please give explanatory notes for each item on your letter-head.

Attached (✓)

A	Business Registration / Memorandum of Articles /Partnership / Joint Venture Agreement	
B	Company resolution to obtain facilities from CGF certified by Company Secretary / Partners	
C	ICTAD Registration Details (All endorsed pages of ICTAD Book)	
D	Audited Profit & Loss Account & Balance Sheets for the past 3 years *	
E	Construction Contracts in hand and Letters of Acceptance(fill the format PH)	
F	Construction contracts completed during the last 05 years or any shorter period the contractor has been in business and Completion Certificates (fill the format PC)	
G	VAT Registration Certificate and Payment Certificates for the last 4 qtrs.	
H	Income Tax Payment Certificates for the last three years and Annual Returns	
I	Current position of the Bank Account/s (, FDD, OD facilities now enjoying, Balance OD facilities etc.) (use the format FP). Please attach supporting documents	
J	Bonds and Guarantees taken during the last 02 years from other sources (format BG)	
Authorized person's full Name		Company Seal
Designation		
Signature		Company Seal
NIC No.		

* Please submit this application together with copies of (a- j)and with a covering letter on company letter-head.
Formats/New Formats/Contractor Information

PROJECTS COMPLETED DURING THE LAST 05 YEARS OR FOR THE PERIOD THE ORGANIZATION WAS ESTABLISHED

S No	Period from		To		Client	Project	Contract Value(Rs)	Final Value (Rs)	Date of Completion **		Remarks
	Year	Month	Year	Month					Year	Month	

FINANCIAL FACILITY/IES PERFORMANCE/S

S No	Name of the Bank	Bank/s & Branch/es	Current A/C Nos.	Savings A/C Nos.	Fixed Deposit Nos.	Short call Deposit No/s.	Letters of Guarantees	Short Term Loans	Revolving Guarantees	Overdrafts available	Overdrafts Used

Name of Organization _____ Authorized Signature _____ Seal/Rubber Stamp _____ Date _____

Attachments to the Application **FORMAT (PH+BG)**

PROJECTS IN HAND (* Please attach a copies of Award Letters)

S No	Client	Project*	Contract Value(Rs)	Location	Consultant	% Completed(Finance)

BONDS /GUARANTEES TAKEN BY THE CONTRACTOR FOR ANY PROJECTS (List most recent ones)

** Type – BB = Bid Bond, PB = Performance Bond AB = Advance Payment Guarantee MB=Maintenance Bond RB= Retention Bond

S No	Source (Taken From)	Project	Client	Type **	Value (Rs:)	Validity Time				Remarks if any
						From		To		
						Year	Month	Year	Month	

Name of the Organization

Authorized Signature

Seal/Rubber Stamp

Date