



TERTIARY AND VOCATIONAL EDUCATION COMMISSION

Application for Renewal of Registration of a Training Institute

(Under Section 14 of the Tertiary and Vocational Education Commission Act No: 20 of 1990 and Section 3 of the Development Plan published in the Government Gazette (extra ordinary) No.887/8 dated 07/09/95)

PART - A: INSTITUTE DETAILS

1. Name, designation and address

of the applicant:

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2. Name and address of the institute:

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3. Tel:..... Fax:..... E-mail:.....

(If the address has changed , please attach detailed sketch of the location indicating the distance from the nearest town/city and access roads to the institute)

4. Registration number of the training institute:

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Period of Validation

From:	To:
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5. Have the Infra-structure facilities been changed?
(If yes, please attach the lay-out plan of the training Institute indicating the changes)

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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6. Other facilities:
(Please circle the right answer)

Water supply	Y/N	Safety	Y/N
Lighting	Y/N	First-Aid	Y/N
Ventilation	Y/N		

7. Whether a Quality Management System has been established

Y	N
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8 Performance of the Courses under Registration

S.N.	Title of the Course ¹	Accredited against the NSS ²		No of Students followed the course			Whether new teachers were appointed ³	
		Yes	No	Year Before Previous	Previous Year	Current Year	Yes	No

1. If the existing courses were developed after registering /or renewal of the institute , please attach details in the form of curriculum format enclosed
- 2 NSS – National Skills Standards endorsed by TVEC
- 3 If new teachers were appointed, please attached CV's and relevant certificates

10 List of Courses Discontinued which were included in last registration

- 1.
- 2.
- 3.
- 4.
- 5.

11 I hereby certify that the particulars given above are true and correct.

Date

Signature of the applicant
Name

Official Seal