

SCHEDULE 1

Application for obtaining Preliminary Planning Clearance for Proposed  
Development.  
For office use only

No- Processing Fees Paid:- Receipt No. and Date:-
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To:  
Chairman,  
Urban Development Authority,  
Thro'  
Mayor/Chairman/Authorised Officer  
.....Municipal Council,  
..... Urban Council,  
.....Development Council Sub Unit.

Sir, I/we hereby apply for the Preliminary Planning Clearance for building/sub-division  
of land bearing assessment No. .... Street..... Ward .....  
Town .....

I /We forward herewith the following particulars in quadruplicate duly signed by me/us.

1. A map of the site showing the site/land in relation to the adjoining properties and streets to a scale of not less than 1:6000 (the site in question along with any other adjoining site in the area owned by the applicant should also be clearly shown)
2. The particulars detailed in the Annexure.

I/We fully understand that the Preliminary Planning Clearance does not entitle me/us to carryout any Development Activity whatever.

I/We attach herewith the consent letter from the owner.

I/We certify that the information given above are true and correct.

.....  
Signature of Qualified Person

Date.

.....  
Signature of Owner/Applicant

**FORM "C" – ANNEXURE**  
(Please type or write in block capitals)

1. Particulars of applicant:-

Name:- .....

Address:- .....

Telephone:- .....

2. Particulars of existing development

Location: .....

Assessment No.: .....

Local Authority:- .....

Ward:- .....

Street:- .....

Plot/Survey Plan No. ....

b. Present Use

i. Land

Extent (Square Metre):- .....

Use (Give in detail the present Use):- .....

ii. Building (Give details of every building on the site):-

No. of floors:- .....

Maximum height (metres) .....

Gross floor area ((Square metres) .....

3. Particulars of proposed development:-

a. **Site development** :- (State whether the site is proposed to be filled up and raised and if so give details of levels in relation to roads and drainage proposals. Please also indicate (where applicable) whether consent of Sri Lanka Land Reclamation and Development Corporation has been obtained.

b. **Nature of Proposals** (Give a brief description with line plans and elevations.

4. Site Particulars  
Extent of site (Square metres)
5. Availability of infrastructure:
- |                         |       |
|-------------------------|-------|
| Street and Access ways: | ..... |
| Water Supply            | ..... |
| Sewerage                | ..... |
| Electricity             | ..... |
6. a. Gross Floor area of Proposed Development (Square meters)  
 b. No. of floors and maximum height of building:-  
 c. Floor Area Ratio (FAR)  $\frac{\text{Gross Floor Area of all buildings}}{\text{Site Area}}$   
 Plot coverage  $\frac{\text{Floor area at Ground level} \times 100}{\text{Site Area}}$   
 d. Basement  
 i. Extent:-  
 ii. Ground Coverage:-  
 e. Details of floor space (Square Metres)
- |                     |       |
|---------------------|-------|
| Residential:-       | ..... |
| Retail Commerce     | ..... |
| Wholesale commerce  | ..... |
| Office:             | ..... |
| Restaurant:         | ..... |
| Factory or Workshop | ..... |
| Warehouse:          | ..... |
| Other (specify)     | ..... |
| Total               | ..... |
- f. Parking space provided  
 Cars: .....  
 Others (specify) .....
7. Details of site sub-division Squares      % total areas
- |              |       |
|--------------|-------|
| a. Landuse:  | ..... |
| Residential: | ..... |

Commercial .....  
 Industrial .....  
 Institutional .....  
 Open spaces, parks and play fields: .....  
 Roads .....  
 Others .....

- b. No. type and size of plots: .....
- c. No. type of buildings, if any proposed: .....
- d. Amenities if any, to be provided:- .....

I/We certify that the above particulars are true and correct.

Date:

.....  
 Signature of Owner/applicant